

### **Course Information**

Semester & Year: Spring 2023

Course ID & Section #: ENGL-1A-V4667 (054667)

Instructor's name: J. Gonzalez

Day/Time: Online Wednesdays 1:30-2:30 pm

Location: Online

Number of units: 4.0

### **Instructor Contact Information**

Office location: Online

Office hours: Wednesdays 12-1 pm

Phone number: 707-834-7473 please leave text message but use Canvas first

Email address: jeff-gonzalez@redwoods.edu

**Catalog Description:** This is an introductory course that offers instruction in expository and argumentative writing, appropriate and effective use of language, close reading, cogent thinking, research strategies, information literacy, and documentation.

### **Course Student Learning Outcomes:**

1. Demonstrate the capacity to read, analyze and evaluate non-fiction texts in support of academic inquiry and argumentation.
2. Utilize flexible strategies for writing expository and argumentative college-level essays.
3. Incorporate primary and secondary sources into essays using appropriate documentation format.

### **Prerequisites/co-requisites/ recommended preparation**

Familiarity and facility with computers and their programs (CR Gmail and Canvas/Microsoft Word/Power Point) is highly recommended!!

### **Accessibility**

College of the Redwoods is committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or Disability Services and Programs for Students (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1st floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103

If you are taking online classes DSPTS will email approved accommodations for distance education classes to your instructor. In the case of face-to-face instruction, please present your written accommodation request to your instructor at least one week before the needed accommodation so that necessary arrangements can be made. Last minute arrangements or post-test adjustments usually cannot be accommodated.

### Required Textbooks

Textbook title: *Writing and Reading Across the Curriculum*  
Edition: 14th Edition  
Author: Behrens, Laurence and Leonard J. Rosen  
ISBN: 978-0135202821

Textbook title: *A Pocket Style Manual*  
Edition: 9<sup>th</sup> Edition  
Author: Diana Hacker and Nancy Sommers  
ISBN: 978-1319327606

### Evaluation & Grading Policy

English 1A is graded A, A-, B+, B, B-, C+, C, D, F. No paper will be accepted a week after the due date. If you meet all course requirements, your final grade will be calculated as follows:

Class preparation and participation.....	15%
Grammar Quizzes/Exercises.....	15%
Essays .....	40%
Portfolio.....	15%
Research Paper.....	15%

### Required Assessment Tasks

1. A minimum of 6,000 words writing encompassing at least three essays that demonstrate flexible strategies for writing expository and argumentative college-level essays.
2. Assignments or exercises that support the development of scholarly research abilities, especially including how to use and document print, digital, library, internet and/or database research tools and incorporate primary and secondary sources successfully.
3. Quizzes, exams, or assignments that exercise the capacity to read, analyze and evaluate non-fiction texts in support of academic inquiry and argumentation.

### Expectations

1. You should attend class regularly if possible, asking questions, participating in discussion, and cooperating with class members to discuss the material maturely and intelligently.  
NOTE: Our Weekly Online Class Meetings are OPTIONAL, NOT REQUIRED.
2. You should attend at least one office conference, preferably during the first six weeks of the semester.
3. If you begin to miss assignments or have trouble accessing the book or course materials, it is **your responsibility** to contact me about your issues and concerns. I have many students, and my attention will always go first to those who seek to communicate clearly with me.

### Manuscript Format

FOR ALL ENGLISH 1A WRITING ASSIGNMENTS: Use Times New Roman font, size 12, double-spaced, .5-inch indentation for paragraphs (avoid extra spacing between paragraphs), 1-inch margins all around, with page numbers preceded by your last name at top right, all pages stapled. Your name, instructor's name, class, assignment label, date, and word count should be double-spaced and aligned left at top of first page; title is centered—see the samples included with every assignment and use that formatting to get your papers in the appropriate format.

### Assignment Requirements

1. You must submit all assignments on time unless you make prior arrangements. *Papers more than a week late will not be accepted and receive zero points.*
2. You must submit all class writing to course assignment or discussion links on Canvas.

3. You must keyboard all out-of-class essay assignments (no handwritten work is accepted).
4. You must successfully complete all assigned essays, a culminating paper, and a portfolio to have a chance at earning a passing grade for the course.

### Office Hours

I will be available online on Wednesdays from 12-1pm. You may visit me at my online office meeting during those times (See the link for my office hours in the Week 1 Canvas Module) or request another time that fits our respective schedules. I highly recommend you schedule an office visit or discussion with me within the first eight weeks of class.

### Important Reminders

1. If you have a disability, you are invited to meet with me to identify any special needs that you may have in English 1A. Please communicate your needs during the first week of the semester.
2. You are responsible for all your own work. While I encourage collaborative study groups and tutoring, any plagiarism, cheating, or disruptive behavior will result in immediate referral to the Campus Dean and the "Student Code of Conduct Standards."
3. Cell phones and other personal communication devices are not part of English 1A (whenever and however we meet). Do not bring them to class unless they are turned off or set on the vibrate mode. *For online meetings, make sure they are set to vibrate or silent so you can answer messages or emails without disturbing the rest of the class. You may mute your microphone during online meetings if urgent needs take you away from the class.*
4. **We shall only be meeting once week as a class online for one hour, so try to attend if you can, participate in class discussions, and hear the material explained and applied in real time. Besides establishing our online learning community, weekly class meetings also help you to hear what your peers are saying and doing with the material we will be covering and writing about.**

### Please pay attention to these important Admissions Deadlines for Spring Semester 2023:

- *Classes begin: 01/14/23*
- *Martin Luther King's Birthday (all campuses closed): 01/16/23*
- *Last day to add a class: 01/20/23*
- *Last day to drop without a W and receive a refund: 01/27/23*
- *Census date: 01/30/23 or 20% into class duration*
- *Last day to petition to file P/NP option: 02/10/23*
- *Lincoln's Birthday (all campuses closed): 02/17/23*
- *President's Day (all campuses closed): 02/20/23*
- *Last day to petition to graduate or apply for certificate: 03/02/23*
- *Spring Break (no classes): 03/13/23 – 03/18/23*
- *Last day for student-initiated W (no refund): 03/31/23*
- *Last day for faculty-initiated W (no refund): 03/31/23*
- *Final examinations: 05/06/23 – 05/12/23*
- *Commencement: 05/15/23*
- *Semester ends: 05/12/23*
- *Grades available for transcript release: approximately 05/26/23*

### Course Calendar and Assignment Schedule

The following information is to be used as a guide for the work you will be expected to do each week. The **BOLD** type is your guide for when your major writing assignments and essays will be assigned, then due as rough and final drafts, and finally returned. **The assigned work listed for each date is your homework.** This is the work you should have done by the NEXT class session (ex. All the work listed on Jan. 18<sup>th</sup> needs to be completed by the time class begins on Jan. 25<sup>th</sup>). Please note that although some of the dates will inevitably change, the sequence of the work most likely will not. This outline can also be found in the Syllabus Section of our class Canvas website, so use it as your primary reference to determine where the course is heading and the work you need to do. The associated online exercises for our class grammar text, *A Pocket Style Manual*, 9th Ed., will be found posted on our English 1A Canvas site.

**Key: WRAC--*Writing and Reading Across the Curriculum, 14<sup>th</sup> Edition***  
**PSM--*Pocket Style Manual, 9<sup>th</sup> Edition***

**Week 1**

1/18 WRAC—Chapter 1, pp. 1-12 **Syllabus Quiz (see Assignments Link in Canvas)**  
 PSM—Clarity Sections 1 to 9 pp. 2-18 **I Am Poem Assigned**

All students must log in to Canvas and CR Email

**Week 2**

1/23 WRAC—Chapter 1, pp. 12-42 **Summary Essay Assigned**  
 PSM—Grammar Sections 10-11, pp. 20-30 **I Am Poem Due to Canvas**

1/25 WRAC—Chapter 1, pp. 42-64  
 PSM—Grammar Section 12, pp. 30-38

**Week 3**

1/30 WRAC—Chapter 2, pp. 65-87 **Achieve Exercises Assigned**  
 2/1 WRAC—Chapter 3, pp. 88-104 **Summary Due to Canvas by 1159 pm (2/2)**  
**Narrative Essay Assigned**

**Week 4**

2/6 PSM-Grammar sections 13-14, pp. 38-42 **Summary Returned**

WRAC—Begin Chapter 4, pp. 126-159

2/8 PSM-Grammar sections 15-16, pp. 44-55 **Narrative Essay Due**

**Week 5**

2/13 WRAC— Finish Chapter 4, pp.142-129 **Sample Argument Essay Assigned**

2/15 WRAC— Begin Chapter 5, pp. 130-156  
 PSM-Grammar sections 17-18, pp. 56-67 **Narrative Essay Returned 2/17**

**Week 6**

2/20 WRAC— Finish Chapter 5, pp. 157-174

2/22 WRAC—Chapter 6, pp. 174-195  
 PSM-Grammar sections 19-21, pp. 67-77 **Sample Argument Essay Due 2/24**

**Week 7**

- 2/27 WRAC— Read Chapter 9, pp. 243-262 **Chapter 9 Article Summary Assigned**  
 PSM-Grammar sections 22-23, pp. 78-85 **(Due to Canvas 3/8)**
- 3/1 WRAC— Finish Chapter 9, pp. 262-266 **Research Paper Assigned**  
 Review/Choose Chapter 9 Assignments, pp. 262-266 **Synthesis #1 Assigned**

**Week 8**

- 3/6 PSM-Grammar section 24, pp. 86-89 **Sample Argument Essay Returned**
- 3/8 WRAC—Begin Chapter 7, pp. 196-216 **Chapter 9 Discussion**  
**Synthesis #1 Plan Due 3/10**

**Spring Break 3/13-3/17: Have Fun and Be Safe!**

**Week 9**

- 3/20 PSM--Research sections 25-26, pp. 91-97 **Timed Write #1**
- 3/22 WRAC— Finish Chapter 7, pp. 217-237 **Synthesis #1 Rough Draft Due to Canvas**  
 PSM--Research sections 27-28, pp. 98-105 **Send 2 Copies of Synthesis #1 Rough**  
 PSM—MLA Sections 29-30, pp. 107-113 **Draft to Peer Review Group (by 3/23)**

**Week 10**

- 3/27 PSM—MLA Papers Sections 31-32, pp. 113-123 **Portfolio Assigned**
- 3/29 PSM—MLA Papers Section 33, pp. 124-139 **Synthesis #1 Peer reviews Due**
- 3/31 WRAC—Begin Reading Chapter 13, pp. 433-457 **Synthesis #1 Final Draft Due 3/30**

**Week 11**

- 4/3 WRAC— Finish Chapter 13, pp. 457-476 **Chapter 13 Summary Assigned**  
 PSM—MLA Papers Section 33, pp. 140-150 **Synthesis #2 Plan Assigned**
- 4/5 WRAC— Review Synthesis Activities, pp. 473-475 **Choose Synthesis Activity for Ch. 13**

**Week 12**

- 4/10 WRAC--Writing RD for Synthesis #2 **Chapter 13 Summary Due**  
 PSM—MLA Papers Section 33, pp. 151-166
- 4/12 PSM—MLA Papers Section 34, pp. 167-173 **Synthesis #2 Plan Due**
- 4/14 **Synthesis #2 Rough Draft Due (4/14)—Submit on time for Peer Review**

**Week 13**

- 4/17 PSM—Review of Punctuation **Working on Synthesis #2 Peer Reviews**
- 4/19 Working on Research Paper  
 Working on Synthesis #2 **Synthesis #2 Peer Reviews Due 4/20**
- 4/21 **Final Draft Synthesis #2 Due 4/21**

**Week 14**

- 4/24 PSM— Review of Grammar **Timed Write #2 (Opens 4/24; closes 4/26)**
- 4/26 WRAC— Chapter 8, pp. 216-229 **Research Rough Drafts Submitted 4/26 (optional)**  
 PSM— Review of Mechanics **Grammar Quiz #5 on Canvas**
- 4/28 WRAC— Chapter 8, pp. 229-242 **Synthesis #2 Returned to Class/ Portfolio WS #2**

**Week 15—Dead Week**

5/1 Working on Research Paper

5/3 Working on Portfolio

**Research Paper Final Draft Due to Canvas  
Polishing and Revising Portfolio Artifacts**

**Week 16--Finals Week**

5/8 Working on Portfolio **Polishing and Revising Portfolio Artifacts**

5/10 Last Class Meeting **Final Portfolio Due by 1159 PM**

5/12 Final Day to submit Portfolio